

# ROLE DESCRIPTION

**Role Title:** Volunteer Mentor

**Reporting to:** Mentoring Co-ordinators

**Location:** Mahdlo, Egerton Street, Oldham, OL1 3SE

## Our Vision

To be a beacon of excellence for youth-led provision in Oldham

## Our Mission

To deliver high quality, innovative activities and experiences for young people from Oldham aged 8-19 (or 25 with a disability); to provide opportunities, raise aspirations and support young people to be the best they can be.

## Our Values – The Way We Work

Passion  
Respect  
Inclusion  
Dependability  
Excellence

## Role Description:

The mentoring scheme is designed to offer one to one support to young people aged 8-19 (or 25 if they have additional needs).

Mentors come from all walks of life and share a willingness to help young people through providing guidance and assistance with any difficulties they may be experiencing.

To be a Mentor, you do not need a youth work background, you just need to be a positive role model and are available to give one to two hours a week (which is flexible depending on the young person's availability and needs as well as your own).

## **Role Responsibilities:**

1. Meet and actively develop a supportive relationship with a young person (mentee), establishing clear boundaries.
2. Give practical help and guidance to your mentee, assisting them to develop life skills.
3. Assist your mentee in gaining information and develop their understanding about relevant issues e.g. housing, training and employment, relationships/personal issues, money management.
4. Enable your mentee to access appropriate professional support provided by other agencies and how best to use them.
5. Attend and participate fully in supervisions and training sessions.
6. Encourage your mentee to celebrate their achievements.
7. Complete all evaluations, online session feedback forms and other paperwork as required.
8. Adhere to the Policies and Procedures in the delivery of your role.

## **Benefits of Mentoring**

- Full training on working with young people
- Ongoing support and training
- Opportunity to enhance your CV
- Participate in various trips and residential activities
- Learn more about yourself and develop a new skill set
- Make a difference to a young person's life

## General Requirements

- Always seek to continuously improve so that the highest quality standards are achieved
- Participate positively in training as required
- Positively participate in one to ones and group supervisions
- Ensure that all relevant policies, procedures and working practices are adhered to at all times
- Work in accordance with Mahdlo's culture, values, aims and objectives
- Act as a positive ambassador for Mahdlo at all times.
- Provide two satisfactory references.
- In accordance with our Child Protection and Safeguarding procedures, this position requires an enhanced DBS check.
- Mahdlo is an equal opportunities employer and welcomes applications from all sections of the community.

## Person Specification

		Essential	Desirable
<b>Training and Development</b>			
	Be willing to complete a 6 week (4 hours per week) training programme	✓	
	Attend monthly individual/ group supervisions focusing on personal development.	✓	
	Complete all Mahdlo essential training including safeguarding and health & safety, plus any relevant ongoing training for mentors.	✓	
	Share best practice with fellow mentors.	✓	
<b>Personal Attributes</b>			
	Have the time (around 2 hours each week for a minimum of 12 months) to commit to the project.	✓	
	Have energy and enthusiasm for the role.	✓	
	Relate and engage with a young person in a positive way	✓	
	Have the ability to accept others as they are, be non-discriminatory and non-judgemental.	✓	