

## JOB DESCRIPTION

<b>Job Title:</b>	Activity Worker
<b>Reporting to:</b>	Lead Worker
<b>Location:</b>	Mahdlo Youth Zone, Sir Norman Stoller Way, Oldham, OL1 3SE and various locations within Oldham
<b>Hours:</b>	Casual hours
<b>Salary:</b>	£12.21 per hour

### **Our Vision**

To empower Oldham's young people to thrive through excellent youth work.

### **Our Mission**

To provide opportunities to raise aspirations and support young people to reach their full potential through the delivery of high-quality experiences, ensuring youth voice is a golden thread in shaping everything we do.

### **Our Values – The Way We Work**

Passion

Respect

Inclusion

Dependability

Excellence

### **Job Purpose:**

To deliver a range of exciting activity programmes to children and young people that will challenge, stimulate and provide new opportunities.

### **Main duties and responsibilities:**

1. To work directly with children and young people (8-12 years and / or 13-19, 25 with a disability) to lead and deliver safe sessions within the Youth Zone.
2. To confidently establish and maintain positive relationships with groups of children and young people.
3. To work with young people from a range of backgrounds and with a range of needs.
4. Effectively communicate at all levels, orally and in writing.
5. To work alongside other team members and provide guidance and support to young leaders and volunteers.
6. To attend training and development events where required.

7. To be able to work from own initiative, including; being flexible to meet the needs of children and young people.
8. To work alongside Youth Workers, Volunteers and Young Leaders to deliver activities.
9. To promote cultural cohesion and inclusion, and proactively challenge any prejudice and discrimination.
10. To ensure the participation of young people in activities and that their ideas contribute fully in the delivery and evaluation of sessions.
11. To understand and adhere to Mahdlo policies and procedures at all times with particular emphasis on equal opportunities, health and safety and safeguarding.
12. To promote and safeguard the welfare of children and young people at all times.
13. To monitor, record and evaluate sessions in accordance with Mahdlo's systems.
14. To be an active member of the team and operate in line with Mahdlo's values and principles.
15. To promote a positive image of Mahdlo through your work with children and young people

## General Requirements

- Contribute positively to a range of exciting activity programmes for children and young people in the hub and districts that will challenge, stimulate and provide new opportunities, in line with the Mahdlo six key themes: Get Active (Sports); Get Creative (Arts); Get Sorted (personal development, crime prevention and health and wellbeing); Get Outdoors (outward bound and environmental activities); Get Connected (leadership, volunteering and citizenship); Get Ahead (employment and enterprise).
- Work diligently to meet the requirements of this job description
- Always seek to continuously improve so that the highest quality standards are achieved
- Participate positively in meetings and training as required
- Positively participate in one to ones and appraisals
- Ensure that all relevant policies, procedures and working practices are adhered to at all times
- Work in accordance with Mahdlo's culture, values, aims and objectives
- Act as a positive ambassador for Mahdlo at all times
- Positively contribute to Mahdlo's team working environment, taking ownership of issues and supporting colleagues where appropriate
- Be flexible and willing to undertake any other duties that may be reasonably be required
- In accordance with our Child Protection and Safeguarding procedures, this position requires a safer recruitment interview and an enhanced DBS check.
- Mahdlo is an equal opportunities employer and welcomes applications from all sections of the community.

**NB: This job description forms part of the contract of employment of the person appointed to this post. It reflects the position at the present time only, and may be changed in consultation with the employee. As a general term of employment, Mahdlo may affect any necessary change in job content, or may require the post holder to undertake other duties, provided that such changes are appropriate to the employee's remuneration and status.**

## PERSON SPECIFICATION

		Essential	Desirable
<b>Qualifications</b>			
	Introduction to Youth Work or Youth & Community Work – NVQ / VRQ Level 1, or a Level 1 equivalent in activity specialism. E.g. – sports leaders		✓
<b>Experience</b>			
	Face to face activity delivery, working with young people aged 8-12 and / or 13-19 both in groups and individually	✓	
	Experience of delivering sports and / or arts activities and / or targeted personal development programmes	✓	
	Experience of supporting young people who are disaffected, underachieving and or have social/emotional barriers to participation	✓	
	Experience of working with young people with additional needs and disabilities		✓
	Experience of working in an outreach or detached setting		✓
	Residential work with young people		✓
	Experience of working in a team and alongside volunteers	✓	
<b>Knowledge and Skills</b>			
	Understanding of the principles of working with children and young people	✓	
	Delivery of activities within an equal opportunities framework	✓	
	Understanding of issues affecting young people's lives	✓	
	Knowledge of Health and Safety, Diversity Awareness and Safeguarding best practice and how these relate to children and young people within Mahdlo	✓	
	Strong commitment to children and young people and ability to engage and build positive relationships with all young people including disengaged and disadvantaged young people	✓	
	Ability to coach, encourage, motivate and provide reliable support to children and young people	✓	
	Confident in managing a group of children and young people	✓	
	Ability to deliver high quality activity programmes with children and young people who face social exclusion, disadvantage and disaffection	✓	
	Ability to identify and challenge discrimination and discriminatory behaviour, taking appropriate action as necessary	✓	
	Excellent communication skills	✓	
<b>Personal Attributes</b>			
	Positive and enthusiastic	✓	
	Punctual and reliable	✓	
	Commitment to personal and professional development	✓	
	Able to work in the evenings, weekends and school holidays.	✓	